



COMMUNITY DEVELOPMENT DEPARTMENT – PLANNING DIVISION

17555 Peak Avenue Morgan Hill CA 95037 (408) 779-7247 Fax (408) 779-7236
Website Address: www.morgan-hill.ca.gov

**Filing Requirements
for
DEVELOPMENT AGREEMENT**

A. PURPOSE

The Development Agreement process is intended to assure that once a project receives development approval the applicant may proceed in accordance with policies, rules and regulations in existence at time of approval. This process is authorized under Section 65865 of the California Government Code and Chapter 18.80 of the Municipal Code.

B. FILING REQUIREMENTS

1. Uniform Application
2. Public Hearing Noticing Requirements (see section C)
3. Filing Fee (see Fee Schedule attached to the Uniform Application)

C. PUBLIC HEARING NOTICING REQUIREMENTS

1. Typed list of all property owners within 300' of the perimeter of the proposed project site pursuant to most recent equalized assessment rolls (including Assessor's Parcel Numbers)
2. **Two (2)** sets of stamped, addressed, legal size envelopes (4 1/8" x 9 1/2") of all property owners from the list above
 - Use stamps, **do not use postage meter**
 - Be sure to include Assessor's Parcel Number **above** owner's name
 - Do not put return address on envelopes
3. Mailing list affidavit (attached to Uniform Application)

See public hearing requirement examples attached to the Uniform Application